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May 18, 2015

Texas Department of Public Safety
424-2650
Driver Improvement Bureau
P.O. Box 4040
Austin, Texas 78765-4040

VIA FACSIMILE: (512)

RE: Request for ALR Hearing

Dear Sir/Madam:

I have been retained by CLIENT NAME to represent her with regard to a notice of suspension of her driver's license. I am hereby requesting an in person administrative hearing for on this matter. The following is the required information:

Defendant's Name:

Date of Birth:

Driver's License Number & State:

Address:

Phone:

Date of Arrest & County:

Arresting Officer:

(Name & Badge Number)

Arresting Agency:

In Person Hearing or by Phone:

In Person

Failed or Refused a specimen of breath or blood: (If a warrant exists or you do not know- refused)

If blood, was it voluntarily provided or mandatory:

Please forward the hearing date and time to this office. Further, Defendant requests all discovery to which he is entitled, including any DIC-23, DIC-24, DIC-25, Nurse's Checklist, Warrant and supporting Affidavit, Breath Test/Intoxilyzer Receipt, video or audio recording, and police incident and accident report created during or as a result of the incident in question. If you should have any questions, please do not hesitate to contact me at your convenience.

Respectfully yours,

/s/ _____

Joseph Hoelscher, Attorney